

VCA Community Cultural Development International Postgraduate Applicants Supplementary Admissions Information



CRICOS CODE: 00116K
ABN 59 737 023 216

Instructions

Applicants should read the requirements specific to the course they wish to apply for and attach the required documentation to their International Student Application form.

Overall Entry Requirements

The courses offered in Community Cultural Development have special entry requirements that must be fulfilled in addition to the College's application procedures. Details of these are listed below.

Please note: All written and visual documentation will be retained by the VCA – do not send originals.

Information provided in languages other than English must be accompanied by an official certified translation.

All applicants should provide evidence of previous education (certified copies of academic transcripts).

All applicants should provide proof of academic English language proficiency such as an academic paper based IELTS test with a minimum score of 6.5 or an academic paper based TOEFL test with a minimum score of 580. For information about how to meet the University's English language requirements please check the link:
www.futurestudents.unimelb.edu.au/courses/ugenglishreg

Individual Course Entry Requirements

Please note these two courses commence in July each year.

Postgraduate Diploma in Community Cultural Development ONE YEAR FULL-TIME

Masters in Cultural Community Development ONE YEAR FULL-TIME

- Applicants should have a Bachelor degree with a major in a specific art form or relevant field or equivalent and one year's full-time documented arts practice or community cultural development (CCD) experience; or equivalent, documented professional art/CCD work experience of at least 5 years full-time.
- For the Masters in Cultural Community Development, applicants should hold a Postgraduate Diploma in Cultural Community Development or equivalent.
- Applicants should provide a current curriculum vitae which details relevant academic and professional experience.

- Applicants should submit a 500-word outline in English of their reasons for undertaking the course.
- Applicants may also submit visual documentation to support their application (applicants should ensure all visual documentation is fully titled and dated).
- Applicants should submit a 200-word outline in English describing their particular art practice.
- Short listed applicants will be invited to participate in a telephone or face-to-face interview. Specific points the Selection Panel may consider during the interview are:
 - The applicant's motivation for undertaking the course;
 - The applicant's general and specific knowledge/engagement with community cultural development practice;
 - The applicant's level of technical and conceptual ability in the production of a particular art form;
 - The applicant's past academic achievements and/or professional experiences.

Please note: The Selection Panel may call for referee reports and employer references to validate any of the above matters.

Course Enquiries

VCA International Office
Email: vca-international@unimelb.edu.au
Telephone: 61 3 9685 9469
(Monday-Friday 9.00am – 4.00pm EST)
Fax: 61 3 9685 9358
Web: www.vca.unimelb.edu.au/international

Application Lodgment

The VCA CCD academic year commences in July. VCA CCD accepts international applications up until 31 March for the following academic year.

The VCA encourages international applicants to submit their applications as early as possible to allow ample time for selection, offer and visa processes.

Please note delays may occur in the processing of applications which are incomplete.

1. Complete the University of Melbourne's online application at:

<https://sis.unimelb.edu.au/cgi-bin/admissions.pl/>

2. Print out a copy of your completed application form.

3. Lodge your printed application by 31 March, together with your folio materials and/or audition tape and other related documentation including:

- Certified copy of your passport (required) and visa if applicable

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- Emergency contact details and name of next of kin
- If you are seeking credit for subjects or courses undertaken, please submit official transcripts, details of the grading system, course and subject outlines with the University of Melbourne Application for Credit form
<http://www.futurestudents.unimelb.edu.au/courses/credit.html>
- Letter giving details of the financial support provided by your parents, employer or sponsoring body for the duration of the program
- If you have a disability or impairment which will require special consideration to assist you while studying at the VCA, please attach all relevant documentation certified by your Medical Practitioner

Address to:

Att: General Manager
International Admissions
The University of Melbourne
John Smyth Building
Swanston Street
Parkville, Victoria 3010 Australia

Under 18 years of age

Applicants under the age of 18 years are required by law to have appointed guardian or parent. Full details are available from the Department of Immigration and Citizenship (DIAC).

http://www.immi.gov.au/students/student_guardians/index.htm

Dependant information

If you are accepted as a student and you intend to bring your spouse with you, please check with DIAC regarding policy and procedures at

http://www.immi.gov.au/students/students/bringing_family/index.htm

If you are accepted as a student and you intend to bring any dependant children of school age (between the ages of 5 and 15 years) with you, please contact the Victorian Education Department for information and procedures at <http://www.det.vic.gov.au>

NOTES:

- Information may change without notice.
- Folio materials sent by courier/post are the responsibility of the applicant. The College will not accept responsibility for lost and/or damaged materials. Applicants are reminded not to send original materials.
- A certified copy is a copy of the original document with the signature and official stamp of an appropriate authority indicating that they have sighted the original document and that the copy they are signing is a true copy.

People who have the authority to certify documents include registrars of schools and universities, Justices of the Peace, barristers, solicitors, police officers, pharmacists and medical doctors