

How to Attend or Make an Appointment

If you want to attend a workshop or make an individual appointment with an adviser you can go to the SAS Unit, Ground floor of the Hub, or call SAS on 9685 9048.

Have your ID number handy.

ASU VCA Advisers

Liz Colbert: VCA: 9685 9048, l.colbert@unimelb.edu.au (Tue)
MELB: 8344 0930 - Wednesday and Thursday

Terrie Fraser: VCA: 9685 9048.ftterrie@unimelb.edu.au
(Wed aft, Thurs and Fri).

One to one appointments are 50 mins or 30 mins long. Some students see the Adviser once or twice, other students may need more assistance. It depends on the individual.

Location ASU (VCA) is located in the Library, 1st floor of the Hub (Café building)

Hours	Tuesday, Thursday and Friday	9.30 - 5.30
	Wednesday	3.00 - 5.30

Disabilities:

Students with disabilities should meet with Jacquie Robilliard, the Faculty based Disability Access & Liaison Officer on acceptance so that special needs can be discussed and met.

Email Robij@myriad.unimelb.edu.au or Telephone 9689 9089.



A GUIDE TO ASU SERVICES FOR GRADUATE STUDENTS AT THE VCA 2009

Academic Skills Unit is located in the VCA Library
Cricos Code: 00116K
Email: l.colbert@unimelb.edu.au
fterrie@unimelb.edu.au
Tel: VCA: 03 9685 9048
PARKVILLE: 03 8344 0930

The Academic Skills Unit (ASU) at VCA offers Research Training initiatives and academic advice to all graduate students.

Research Methods Program for 2009 Include:

1. WORKS IN PROGRESS SYMPOSIUM

When: Thursday March 5th 2009, 9.30 - 5.00

Where: To Be advised

Who: All VCA Graduate Students

2. STAGING THE RESEARCH (for newly enrolled grad students)

When: March 10th, 17th, 24th, and 31st. - 10.00 – 11.30.

Where: CFI Seminar room.

Who: Newly enrolled graduate students.

What: This seminar covers the academic skills and approaches to research methods to contextualize your research practice.

It includes:

a. ASU Study Skills

- i. Getting Started – Brainstorming
- ii. Understanding the role of referencing in postgraduate studies, integrating references into your written work – paraphrasing and note – taking skills.
- iii. The elements of the research
- iv. Approaches to writing – planning, drafting, writing from experience, reflective critical thinking.

b. Research Methods

- i. Research Problem – Formulating the question/problem
- ii. Context of Theory – theoretical background to the project (lit review)
- iii. Context of Practice – case study examples of other artists work who are working with a similar problem
- iv. Process – studio process
- v. Ethics

3.MAPPING YOUR CONFIRMATION IN TWO PARTS:

When: **Part 1. April 28th and May 5th – Preparing the Confirmation Document – Its Nature, Purpose and Evolution.**

Where: CFI Seminar Room

Who: Those preparing for confirmation, conference and research paper presentations.

Part 1.

- i. Refining the Research question
- ii. Conceptual Framework and Methodology
 1. Contextualising Practice within the theory – the theoretical framework that is synthesised within the Literature Review.
 2. Contextualising Practice within the practices of other relevant Artists
 3. Process – Mapping studio practice or the aspect of practice to be explored
 4. Identifying the relation between studio practice and conceptual framework

This will involve looking at previous examples, discussions with post – confirmation research students, feed back on writing.

Part 2. September 22nd and September 29th – Writing and Presenting for Confirmation.

- i. Writing up the confirmation document
 - ii. From annotated bibliography to confirmation document.
 - iii. Modes of presentation of practice
- (These sessions are designed to lead up to and coincide with the works-in-progress symposia in October/November 2009.)

4.THESIS WRITERS' CIRCLE

When: Tuesdays - July 21st, 28th, August 4th, 11th, 18th 25th, September 1st, 8th. 10.00 – 12.00.

Where: CFI Seminar Room

Who: Candidates writing up their thesis.

The ASU also offers various types of academic support:

- On-line writing support, AIRport
- Brochures and pamphlets
- Workshops and specialized tutorials
- English classes
- One-to-one tutoring

OR for further information visit:

<http://www.servicesunimelb.edu/au/asu/services>