



APPLICATION FOR ADMISSION 2010

POSTGRADUATE DIPLOMA IN MUSIC PERFORMANCE

Faculty of VCA and Music

Tel: 9685 9419 Fax: 9685 9358
Email: vca-info@unimelb.edu.au
www.vca.unimelb.edu.au/music
CRICOS Code 0116K
TAX INVOICE ABN: 84 002 705 224

Closing date for application is Friday 30 October 2009

Applications accepted after the closing date will be at the discretion of the Faculty and will incur an additional \$25 late fee (includes GST)

Instructions

1. Please complete the form in CAPITALS and return, with \$60 (includes GST) audition/interview administrative fee to: Admissions, Student and Academic Services, Faculty of the VCA and Music (Southbank campus), 234 St Kilda Road, Southbank, 3006.
2. Please note that the administrative fee and the late fee are non-refundable.
3. Applicants who wish to audition on two or more instruments and/or for two different streams must complete a separate application form for each application.
4. International applicants must apply on the Application for Admission International Postgraduate Student form. This form can be completed online or downloaded at: <http://www.futurestudents.unimelb.edu.au/int/apply/how-to-apply.html>
5. This is a fee paying course and applicants may be eligible to apply for FEE-HELP (refer to www.goingtouni.gov.au/)
6. Successful applicants will be notified by mail in late December. All applicants will be advised of the outcome of their interview.
7. You will be required to provide certified copies of documents to verify visa, English language proficiency, credit for previous study and any qualifications claimed. **A certified copy is a photocopy of the original document which has the signature and stamp of one of the following persons, indicating that they have sighted the original document: Barrister or Solicitor, Police in Charge of Station, Pharmacist, Doctor, Dentist, Principal of School, Justice of the Peace, or Clerk of Court. The signature and stamp must appear on every page. A photocopy (colour or black and white) or facsimile of a certified copy is unacceptable.**
8. The Faculty reserves the right to cancel the course prior to the date of commencement. A full refund of fees paid will apply.
9. Please note that it is not possible to defer this course.

Do you have a University of Melbourne Student Enrolment Number? <input type="checkbox"/> Yes <input type="checkbox"/> No	OFFICE USE ONLY Allocated Student Enrolment Number:
If Yes and the number is known to you, please indicate the number here _____	

Section 1a - Personal Details

Title:	Gender: <input type="checkbox"/> F <input type="checkbox"/> M	Date of Birth: / / Day Month Year
Family Name:		
Given Names:		
Address: (all correspondence will be sent to this address)		
Postcode:		
Telephone: ()	Mobile:	
Facsimile: ()	Email:	

Section 1b – Proposed Area of Study

<p>On which instrument do you wish to audition:</p> <p><input type="checkbox"/> Repertoire</p> <p><input type="checkbox"/> Improvisation</p> <p><input type="checkbox"/> Composition</p>	<p>Attach recent head and shoulders photo of applicant here</p>
<p>(Office use only) Course Code: 464AA</p>	<p>INTERVIEW DATE: INTERVIEW TIME:</p> <p>DATE APPLICATION RECEIVED:</p>

Section 2 - Your Citizenship

Please indicate your citizenship status:

- | | |
|--|---|
| <input type="checkbox"/> Australian Citizen | <input type="checkbox"/> New Zealand Citizen |
| <input type="checkbox"/> Permanent resident of Australia
You hold a permanent residency visa granted
by the Department of Immigration and
Multicultural Affairs (certified copy of visa required) | <input type="checkbox"/> Permanent Humanitarian Visa holder |

If you do not fall into any of the above categories, you are an international student. International students must apply through the University of Melbourne International Admission Office at <http://futurestudents.unimelb.edu.au/int/ipg/ipgapply.html>

Are you an Aboriginal or Torres Strait Islander?

- | | |
|--|---|
| <input type="checkbox"/> No | <input type="checkbox"/> Yes, Torres Strait Islander |
| <input type="checkbox"/> Yes, Aboriginal | <input type="checkbox"/> Yes, both Aboriginal and Torres Strait Islander. |

If you answered YES to any of the above, please contact the Wilin Centre on (03) 9685 9335 for further information.

Section 3 – English Language Proficiency

All applicants must satisfy the University's English language requirement to be eligible to be offered a place.

There are a number of ways for applicants to meet these requirements, details can be found at www.futurestudents.unimelb.edu.au/courses/pgenglishreg

For most graduate applicants the requirement will be satisfied by the completion of:

- At least the first year of a tertiary course within the last two years; or
- At least a two year tertiary degree within the last five years

at an institution where English is the language of instruction and assessment for the entire institution.

Other qualifications may also be applicable.

Supporting documentation that demonstrates your meeting of the requirement, such as an academic transcript, must be attached to your application.

Section 4 – Advanced Standing

If your application is successful, will you be requesting advanced standing in the course? YES NO

The VCA Advanced Standing application form can be downloaded at www.vca.unimelb.edu.au/sas

Please return the form with documentation (if available) with your application for admission. Applicants are not required to provide evidence where prior studies were completed at the VCA or the University of Melbourne.

Note: Full documentation to support your credit application should be included with this application or as soon as the documentation becomes available. Official academic transcripts or ¹certified copies and course outlines should be included, refer to point 8 in Instructions. Credit for successfully completed tertiary subjects will be processed at the time of offer. Printouts downloaded from the web will not be accepted.

Section 5 - Qualifications

• Tertiary Education

A certified copy of original transcripts of all official results, including a Key to Grades, must accompany this application; refer to point 7 in Instructions. Applicants must submit transcripts for current year's results to the Faculty as soon as they are available. Applicants are not required to provide a transcript where prior studies were completed at the VCA or the University of Melbourne.

Institution:	Year last attended:
Name of Course:	Course completed: <input type="checkbox"/> YES <input type="checkbox"/> NO
Period (From – To)	Final Results
Institution:	Year last attended:
Name of Course:	Course completed: <input type="checkbox"/> YES <input type="checkbox"/> NO
Period (From – To)	Final Results

• **Musical Background**

Other musical studies undertaken – formal and / or informal:

Awards, Competitions or other relevant activities undertaken:

Section 6 – Declaration and Signature

1. I declare that the information I have submitted with this application is a true and complete record of all academic results I have achieved at each and every university and tertiary institution which I have attended.
2. I hereby authorise the University of Melbourne to make enquiries and obtain official records from any university and tertiary institution concerning my current or previous attendance which, in its absolute discretion, it believes necessary.
3. I acknowledge that my failure to disclose my true and complete tertiary record may result in my being excluded from the University. I further declare that all information provided by me is complete, true and correct in every particular and acknowledge that the University may terminate my studies if I have misrepresented my past and/or present circumstances and that this termination may take place at any stage during the course undertaken.
4. I understand that should I be awarded a scholarship from the University of Melbourne I may not hold another equivalent award at the same time.
5. I declare that I will be able to abide by the University's policy regarding refunds outlined in the arrangements Relating to the Payment of Student Fees.
6. I understand that the University reserves the right to inform other tertiary institutions if any of the material presented to support my application is found to be false.
7. All documents submitted become the property of the University of Melbourne.
8. I understand that the University of Melbourne may disclose the personal information I have given in this application form to the Department of Education, Employment and Workplace Relations (DEEWR) and that DEEWR will collect and store my personal information in the Higher Education Information Management System.

Applicant's Signature: Date:.....

Please note: unsigned applications cannot be processed and will be returned.

The University of Melbourne Privacy Policy can be viewed at www.unimelb.edu.au/unisec/privacy/studentinfo.html

Section 7 - Audition Process

The audition/interview is scheduled for approximately 20 minutes. The selection of students is made on the basis of an audition and interview in which applicants must be prepared to demonstrate their current level of proficiency within their principal study area. Applications are auditioned by a panel, whose membership includes senior staff of VCA Music.

The criteria for selection are:

- A high standard of performance within the principal study area
- A broad knowledge of the repertoire of the principal study area
- Completion of a Bachelor of Music Performance degree or equivalent
- Sufficient facility in written and verbal expression to undertake the course.

General guidelines for Principal Study auditions are:

- **Instrumental/Vocal Performance** – performance of two contrasting works
- **Accompaniment/Collaborative Pianism** – performance of two contrasting works with an associate artist/s.
- **Conducting/Directing** – either conducting a small group (provided by applicant) or demonstrating relevant skills by conducting a work/works played at the keyboard, or provide a video-tape or DVD of their work. Applicant may also be required to undergo an aural test and demonstrate a knowledge of small ensemble and orchestral repertoire through the examination of selected scores
- **Performance/Practical Composition** – submission of a representative folio of scores two weeks prior to the audition/interview date. The folio may include tapes and/or other audio-visual materials. Performance of two contrasting works.
- **Please note:** Changes to the planned program are permitted but not encouraged. You may advise the audition panel of these changes at the time of your audition.

All applicants must provide their own accompanists and/or associate artists, and will be notified by mail of their audition time in November. A change of audition time may only be considered in exceptional circumstances.

Section 8 – Applicants submitting an audition tape

Interstate and country applicants can submit a certified video tape (VHS PAL) of their playing/singing/conducting in lieu of attendance at audition. Applicants should briefly introduce themselves and the pieces they are playing. It is recommended that the tape be of professional quality. **Please note that tapes will not be returned.**

Audition tapes must be submitted with the application form by **Friday 30 October 2009.**

I, _____ certify that the enclosed recording is an unedited and genuine recording by me.
(applicant's name)

Applicant's Signature: Date:

I, _____ being the practical teacher of the above applicant, certify that I have listened to the enclosed recording and guarantee that it truly represents the applicant's current ability as a performer.
(teacher's name)

Teacher's Signature: Date:

Section 9 – Source of Interest

For planning purposes we would be grateful if you could let us know how you found out about the course (please nominate a maximum of three by ticking the boxes).

- I am a current or previous student of the University of Melbourne
- Graduate of the University of Melbourne
- Advertisement in newspaper/magazine. (Please specify)
- Family/Friends
- University of Melbourne/VCA and Music representative
- University of Melbourne/VCA and Music website
- Other website
- Education exhibition: Location:
- Other: (Please specify).....
.....

Section 10 – Checklist

Before you submit this form please ensure that you have:

- Completed all sections and answered all questions in full.
- Supplied full (legible) contact details.
- Provided proof of meeting the University's English language requirements.
- Included an Application for Advanced Standing, together with the required documentation with this application if applying for credit.
- Included original or certified copies of all requested academic transcripts/qualifications.
- Signed and dated the Declaration, section 6.
- If submitting an audition tape, that you've supplied us with the signature of your teacher in Section 8
- Included the administrative fee, and if paying by credit card checked that all card details given are correct.
- Included a stamped, self-addressed envelope if you require a receipt.



Faculty of VCA and Music

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INFORMATION FOR APPLICANT TO KEEP

Please detach and keep this page for your future reference.

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