



# **Trina Parker Scholarship (Postgraduate Diploma of Production – Design)**

## **TERMS AND CONDITIONS**

### **Introduction**

The Victorian College of the Arts, through generous patronage, offers a range of graduate and postgraduate scholarships. These scholarships have individual requirements and all Undergraduate scholarship applicants require **TWO** documents in order to correctly make an application:

- Application Form
- Terms & Conditions

### **1. Award Purpose**

The Trina Parker Scholarship, valued at \$7,000, is to go towards the fees for a successful applicant to the Postgraduate Diploma of Production (Design) studying at the Victorian College of the Arts.

### **2. Award Eligibility**

The Trina Parker Scholarship is open to applicants for the Postgraduate Diploma of Production (Design) studying at the VCA. To be eligible, students must be Australian Citizens or Permanent Residents.

### **3. Selection Criteria**

This Selection Committee will judge applications on the basis of relative merit with reference to the following selection criteria:

- Artistic merit demonstrated by a portfolio of most recent work
- demonstrated commitment to a career in theatre design
- strength of references
- financial need

#### **4. Application Process**

This Award is administered by the School of Production. In order to be considered for this Award:

- Students must submit their application on the official form, which is available at [www.vca.unimelb.edu.au/scholarships](http://www.vca.unimelb.edu.au/scholarships)
- Applications must be submitted before the advertised closing date, late applications will not be considered
- Applications must be complete at the time of submission
- Support material must be of high quality, clearly labelled and instructions on viewing it should be included where technology is involved (DVDs and CDs are preferred. Please see the Scholarships page on the VCA website for advice on the best ways to put applications together and present supporting material)

#### **5. Selection Committee**

This Award is determined by the VCA Director and Dean on recommendation of Selection Committee.

The Selection Committee for Trina Parker Scholarship will include the following members:

- Head of School
- Lecturer in Design
- Postgraduate co-ordinator

#### **6. Selection Process**

- The selection panel will shortlist candidates who will then be put forward as finalists
- At its discretion, the Trina Parker Scholarship Panel may choose to interview all or some of the short-listed artists
- Finalists who are invited to interview will be notified of their interview date and advised of the preparations they should make in advance of the interview
- The Selection Panel recommendation will be approved by Head of School, Production, and by a representative of the Trina Parker family.

The Selection Committee:

- The Panel may present the Scholarship to the applicant who has shown the best potential for their chosen study, or
- If the Panel is of the opinion that the standard of work submitted is not sufficiently high, may not make an award or make minor awards only
- The decision made the Selection Panel is final and no correspondence will be entered into

- When the Panel resolves to make no awards, or minor awards only, any award money not awarded will be reserved and thereafter used to supplement payments of subsequent scholarships in any manner that the Director may determine
- The winning students will be informed soon after a decision is made

### **7. Application Materials**

The VCA will not be responsible for the loss, or destruction of, or damage to, any works submitted as part of the application process, but will take all necessary care.

### **8. Late Submission**

Incomplete and late applications will not be accepted.

### **9. Award Amount and Payments**

- This Award is valued at \$7,000 in 2008. The scholarship will contribute towards the fees for the successful applicant to the Postgraduate Diploma of Production (Design).

### **10. Term of Award**

The period during which the Scholarship or any minor scholarship awards are tenable will be deemed to begin on the date of the payment of the first instalment or any such date as the VCA may determine.

### **12. Reasonable Progress**

All recipients of the Trina Parker Scholarship must agree to maintain contact with the VCA, and undertake to regularly report on their progress during the 6 months of the award period.

### **13. Award Conditions**

No Award holder during the period of the Award shall conduct himself or herself in such manner that the Director, in their absolute discretion, considers prejudicial to the reputation of the VCA or to good order and discipline within the VCA.

Notwithstanding anything to the contrary implicit in any of the terms and conditions relating to the Award, the Director may on such information as appears satisfactory to her or him determine whether the provisions of these terms and conditions are being complied with and may withhold altogether, or for such period as thought fit, payment of any further instalments of the awards.

If the student to whom the Award has been presented dies before payment of the first instalment, the VCA will be under no liability whatsoever to the estate, but may pay such further amount or amounts to such person or persons as the Director in his or her absolute discretion determines.

The Director may on such information as appears satisfactory determine whether an Award holder has by reason of illness or other cause become incapable of pursuing the course so defined by the Award or of taking further advantage thereof (as the case may be). If the Director determines that the holder has become so incapacitated, the VCA shall be under no liability whatever, but may pay such amount or amounts, to any person or persons as she or he in their absolute discretion determines

The exercising of power vested in the VCA under this instrument will be at the Director's absolute discretion.

#### **14. Promotion**

The Director reserves the right to arrange for the reproduction in any newspaper, magazine, film or other medium of all or any of the works completed during the Award.

#### **15. Acknowledgement by Recipient**

The Award recipient must include an acknowledgment of the Victorian College of the Arts, the Theatre Board of the Australia Council for the Arts, and the name of the Award in any promotional material produced as a result of this Award. Wording of the acknowledgement:

*The Trina Parker Scholarship is supported by the Australia Council for the Arts through its Theatre Board section.*

#### **16. Agreement to Terms and Conditions**

The successful applicant will be required to sign an Award Agreement form, which will be attached to the letter of offer.

#### **17. Acquittal Form**

At the conclusion of the scholarship, recipients must complete an acquittal report within four to six weeks. Acquittal reports assist in the process of internal and external accountability for the use of sponsors or donors funds.

The VCA may publish the contents of acquittals and utilise the information provided to promote the outcomes of funding provided to its students and alumni.

The input by recipients is essential to evaluate the use of the funding effectively.

Failure to complete an acquittal report will make applicants ineligible for future funding and may lead to recovery procedures.

Acquittal forms are available on the VCA web at:  
**[www.vca.unimelb.edu.au/scholarships](http://www.vca.unimelb.edu.au/scholarships)**